From all of us to all of you – Have a wonderful holiday season!

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Welcome to our new MNA Nurse Planner!

Please help us welcome Megan Hamilton, MSN, RN CFRN, NR-P, as our new nurse planner and professional development generalist. Megan will start part time with MNA in January 2021. Her primary responsibilities will include being a nurse planner for the MNA accredited provider unit, coordinating real-time and virtual professional development events and activities, and navigating statewide, regional, and national relationships impacting our ability to provide evidence-based quality continuing professional development activities. Megan has worked as our "seasonal" nurse planner since April, 2020 and has developed a number of activities including the "Building our Resilience" series available on our enduring material library.

With over 27 years of EMS and nursing experience, Megan has worked as a nurse in a variety of settings including urban medium to high-volume Emergency Departments, rural and wilderness hospital settings, and ground and air medical transport. She has a passion for teaching and has worked as a clinical educator in a variety of areas including outreach, hospital, pre-hospital, air medical, and academics. Megan obtained her MSN in Nursing Education in 2015. She is co-founder of the Survivor's Network for the Air Medical Community and has published two research studies exploring critical incidents in healthcare and air medical transport.

Writing a Summative Evaluation

A summative evaluation is completed for each activity as part of the activity file to analyze achievement of the outcome and provide future recommendations. Accreditation criteria require that you evaluate at the level of the outcome expected. For example, if the identified practice gap was knowledge, the expected outcome of the activity was knowledge gain, the evaluation strategy should be focused on whether or not knowledge of the learners actually improved. Similarly, if the identified gap was in skill, there should be evidence collected that learners improved their skills – or if not, why not. Writing a "nurse planner summary" provides an opportunity for you to reflect on what value that activity added, what your "lessons learned" were, and what adjustments you might want to make in the future.

Although not required, an SBAR format may be helpful in completing a summative evaluation and might read like this:

- Situation - RNs were not aware of the effects of overprescribing opioids.

- Background - A 1-hour activity was designed based on updated guidelines to address the knowledge gap related to best practices in opioid prescription including opioid abuse and strategies to decrease adverse outcomes. The predetermined outcome was that 100% of learners would achieve at least 80% on the post-test.

- <u>Assessment</u> - 26 RNs participated in the full hour and several people asked relevant questions of the speaker during the Q & A session. The outcome was achieved with all learners completing a 10-question post-test scoring 85% or higher.

- <u>Recommendation</u> - Based on how well this activity was received, we plan to offer it again next month at a different time, so more nurses can attend.

Please remember that an "evaluation form" is not necessary – what's required is an "evaluation process". There are no required questions to be asked on activity evaluation. It's the responsibility of the nurse planner to determine the best way to capture evaluation data for an event.

Disclosure Requirements

ANCC Accreditation Criteria require that learners receive three pieces of information prior to the beginning of an educational activity. Disclosures can be on advertising material, an agenda, introductory slides, or read aloud. A copy of the disclosures must be retained in the activity file.

REQUIRED DISCLOSURES **FOR EVERY ACTIVITY**:
1. Your approved provider statement. The approved provider statement sentence itself cannot have additional language added.

2. Requirements for successful completion to earn contact hours. Requirements for successful completion need to reflect the desired outcome you have stated on the documentation form as you developed the activity. For example, if you said that participants would need to be present for the entire activity and complete a post-test with a score of 80% or higher, then the disclosure should include both of those pieces. Conversely, if the criteria for successful completion require that the learner accurately demonstrate performance of a skill, be sure you have identified that a skills gap exists and have structured the educational time to include a demonstration and the return demonstration.

3. Absence (or presence) of conflict of interest for anyone with the ability to control content of the educational activity. If no one with the ability to control the content of an educational activity has a conflict of interest, you are required to share that information with learners. While there is no prescribed language, the two most common ways to say this are either "There is no conflict of interest for anyone with the ability to control the content of this activity" or "There is no conflict of interest for any planner or presenter for this activity". If there is a conflict of interest, you must provide learners with the name of the person, the nature of the relationship, and the name of the commercial entity. An example would be "There is no conflict of interest for anyone with the ability to control content of this activity with the exception of John Smith, who is on the speakers' bureau for ABC Pharmaceutical Company". It is not appropriate for you to provide information

that "the conflict was resolved" or how this was done – that's an operational issue that you are held to as an approved provider.

REQUIRED DISCLOSURES **IF APPLICABLE**:

1. Receipt of commercial support for an activity. If you do not have commercial support, there is no disclosure to be made. If you do have commercial support, you acknowledge the commercial support in writing. One way to do this would be to include with your disclosures "Thanks to XYZ Medical Equipment Company for providing funding to support this activity". It is not appropriate to disclose the amount of money received or how the money is being spent. Likewise, it is not acceptable to include the logo of the commercial entity on agendas, slides, or any other educational material. You also must not use podium time to give an "advertisement" for the company.

2. Having someone work with you in a jointly provided activity. When you work together with another organization to plan, implement, and evaluate an activity, the learner has a right to know what groups were involved in that effort. Sharing the name of the joint provider is required, but remember that you are the provider and that your name has "top billing" on advertising and educational materials, and the certificate is issued in your name. Ways to do this might include "Hospital X and Hospital Y jointly provide…", "Hospital X, in collaboration with Hospital Y provides…".

3. Expiration date for enduring material. When you offer enduring material, the educational content is accessible to the learner at a time and place of his/her choosing. For that reason, it is important that the learner is aware there is an end date to access the content. The rationale for this is that, over time, educational needs change, and content may become outdated. It is your call what that expiration date is, although accreditation program criteria stipulate that the time of availability cannot exceed 3 years. Make your decision based on how frequently you feel a need to update the material. A sample disclosure statements might be: "Expiration date 3/1/22".

Any questions about disclosure? Please let us know.

Virtual Provider Workshops in 2021

For the spring virtual provider workshops, we are planning on 2 virtual sessions with a practice exercise for you to complete on your own between sessions 1 and 2. Based on previous feedback, the dates/times will be the following:
- Session 1-April 8, 1-3 (MST)
- Session 1-(repeat)-April 23, 1-3 (MST)
- Session 2-April 16, 1-3 (MST)
- Session 2-(repeat)-April 29, 1-3 (MST)

Please email Kristi (kristi@mtnurses.org) with any suggestions for areas of focus for the virtual workshop. And if your provider unit offered any particularly successful activities or learned any great concepts worth sharing, please be sure to let us know as well. The agenda will include use of content integrity standards, use of educational design principles, outcomes measurement, and sharing of best practices.

Click link to register: https://mtnurses.wufoo.com/forms/2021-virtual-provider-workshop-registration/

References and Resources

Here are some references and resources that you might find helpful in your provider unit work. Please mail us if you have something you would like to share with your colleagues.

Malicki A., Vergara F., Van de Castle B., Goyeneche P., Mann S., Preston Scott M., Seiler J., Meneses M., Whalen M. (2020). Gamification in Nursing Education: An Integrative Literature Review. Journal for Continuing Education in Nursing, 51(11) 509-515. doi: 10.3928/00220124-20201014-07

National Center for Interprofessional Practice and Education. (2020). Organizational Models of Interprofessional Practice and Education in the United States: Results from a National Survey. https://nexusipe.org/informing/resource-center/organizational-models-interprofessional-practice-and-education-united

Park M., Jeong M. (2020). Digital Story-Based Education: An Innovative Way to Learn Evidence-Based Practice. Journal for Continuing Education in Nursing, 51(11) 501-503. doi: 10.3928/00220124-20201014-05

NARS

Important note: Please be sure to have all activities entered and your attestation complete by January 15, 2021. If you have any trouble, please don't hesitate to reach out to MNA.

If you'd like to view our recent webinar with multiple options of entering data into NARS, view the recording at: https://youtu.be/fgrHxCHppO8
To upload your activities via the spreadsheet method, click here to download the Excel template and click here to see the activity type guide. *Please note: In the webinar I failed to mention the need for Column A in the spreadsheet. **Be sure** to have "Template A" in that column for each row of data—it triggers the correct upload information for NARS.

Have something you think would be a good topic for the NARS Corner? Email Kristi

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National Professional Development Conference 2021

2021 ANPD Annual Convention– August 3-6, 2021 – Chicago, IL (Save the Date – download calendar appointment): Aspire to Inclusivity Live & Virtual Conference

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Upcoming Virtual MNA Events, Activities, Opportunities

Virtual Transition to Practice   January 24-25, 2021

Virtual APRN Pharmacology Conference   March 5-6, 2021

Contact Information

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Find self-study modules for nurse planners at: